**CONTRA COSTA COLLEGE**

**President’s Cabinet Minutes**

**Date:** Friday, March 4, 2015

**Time:** 9:00 – 11:00 a.m.

**Location:** AA-203

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| **Topic** | **Discussion** | **Action Items** |
| 1. Review of Minutes from February 5, 2016. *5 min* | Michael to make minor grammatical correction to item number 5 in the Dec. minutes in the action item column. | -Michael to correct notes. |
| 1. Program Review / Validation Reports: Updates (Building and Grounds, PE) *Please see attached documents* *10 min* | The group reviewed the final recommendations for the following two departments:   1. PE/Kinesiology 2. Buildings and Grounds   Discussion continued on new mechanisms that might be instituted linking the final recommendations to the Strategic Plan. | -Michael to revise the recommendations for B&G and send for approval.  -Michael to revise PE /K and put in format and send out for additional comment.  -Group to strategize new ways that final recommendations might be done in the Program review process. Michael to add “Program Review Final Recommendations – Next Steps” to the next President’s Cabinet agenda. |
| 1. Draft College Council Agenda Items *(Please see attached draft agenda)*  *10 Min* (standing item) | No additional items were added to the College Council agenda.  Wayne Organ’s electronic file storage item forwarded for a second read. | -No action necessary. |
| 1. ***Updates:***   -Management Council  *-*Academic Senate  -Associated Students  -Classified Senate *(5 min. each)* | MC: Mojdeh reported that Management Council was canceled for February, so there was nothing to report.  AS: Beth Goehring reported on the following:   1. Faculty shared info on road signage to include:    1. Art Gallery / Parking.   (Mariles indicated that a consultant has been working with the campus for the appropriate signage.   1. District-wide Academic Senate seminar on 4/11 2. Equivalency training 3. SLO module still in formation 4. Monday, March 7th, is the next meeting of the SLO committee.   CS: Erika Green reported:   1. Next meeting of the CS is March 10. 2. Foundation account being created for CS. 3. Raising money for the Classified conference in Ventura, CA | Tammeil and Beth to meet re: SLO issues. |
| 1. Others Items to share? Ethnic Diversity Programs | Tammeil Gilkerson discussed the building of institutional support for the different heritage months. Discussion included:   1. Reviewing the master calendar to see what might make sense for our campus. 2. Thinking about large-scale strategies for staffing and resources. 3. Formation of a programming committee (Brandy, Tammeil, Michael and Erika) 4. Thoughtfully considering what happens on a national level and how that might take incarnation at CCC. 5. Looking realistically at what our bandwidth is first when considering what we might be able to pull off. | Brandy, Tammeil, Michael and Erika to meet to discuss next steps. |
| 1. Next Meeting: April 1, 2016 |  |  |